POSITION DETAILS

POSITION TITLE: Refrigeration Mechanic
LOCATION: Hamilton Island
DIVISION: Maintenance
REPORTS TO: Refrigeration Supervisor
DATE PREPARED: March 2012
DIRECT REPORTS: Nil
INDIRECT REPORTS: Nil

JOB PURPOSE

Responsible for all refrigeration and air conditioning installation, maintenance and repairs on the resort, including Staff Accommodation and Concessionaires, in a timely manner, ensuring a high standard of product quality and safety at all times.

JOB RESPONSIBILITIES (NOT LIMITED TO)

• Carries out general maintenance and repairs to all refrigeration and air conditioning units to include some installation of appliances within the resort, staff accommodation and for Concessionaires as required ensuring a quality standard of work at all times.
• Priorities work to ensure all urgent repairs and those required for guest comfort is attended to immediately to achieve a high standard of safety and guest satisfaction.
• Ensures all labour hours, materials and information required for completion of requisitions are accurately recorded.
• Ensures all vehicles are maintained in a clean, safe roadworthy condition at all times.
• Assists any other Tradesperson as requested by the Leading Hand Refrigeration and Air conditioning.
• Emergency and volunteer work associated with the safety of staff and guests and cleanliness of the island as required.

EXPERIENCE & QUALIFICATIONS

• School Certificate (Essential)
• Certificate III in Engineering/Mechanical trade (Refrigeration & Air Conditioning) (Essential)
• Current QLD Restricted Electrical Licence (Essential)
• Senior First Aid Certificate (Desirable)
• QLD open / unrestricted drivers license (Essential)
• Minimum 3 year post apprenticeship experience (Essential)
• Previous experience in Tourism or Hospitality Industry (Desirable)

PERSON SPECIFICATION/SKILLS

• Excellent personal presentation
• Excellent communication and interpersonal skills
• Team worker
• Flexible with Rostering and willingness to work in excess of 40hrs per week as required

KEY WORKING RELATIONSHIPS

• All Departments
• Trades Staff
• Suppliers
• Contractors
• HIE Executive Team and Stakeholders